



Richardson Independent School District

Secondary Professional Staff Development

for
Secondary Teachers,
Counselors, Nurses and
Library Media Specialists

June 8, 2009 - April 1, 2010



To: RISD Secondary Teachers and Administrators
From: Vicki McIntosh
Professional Development Director
Date: May 15, 2009
Subject: Professional Development 2009-2010

As we plan for professional development for the 2009-2010 school year it is critical for you to understand the district's philosophy about professional development and the key changes that need to be made to support that philosophy.

“The Richardson Independent School District believes that comprehensive, on-going professional development is central to school improvement and student success. To that end, Richardson ISD staff development promotes continuous professional growth in a supportive environment by enhancing the knowledge and skills of all staff, with the expectation that doing so will also raise the levels of student performance. High quality professional development in RISD will be research-based, be data driven, provide follow-up, be flexible to meet learners’ needs, and be continuously evaluated for its effectiveness.”

To accomplish this district philosophy some key changes will need to be implemented as we work toward greater success for all students.

- As exempt employees, all RISD teachers and administrators will complete a minimum of 12 hours districtwide non-duty staff development credit and any other professional development necessary to improve student achievement.
- Professional development will be ongoing to meet the needs of all students; therefore, more professional development offerings will occur throughout the school year rather than the summer.
- Every effort will be made to create more opportunities for job-embedded professional development (during the work day) and follow-up to support the new learning.
- PDAS evaluations will reflect the actual implementation of the new learning in the classroom.
- During the year, professional development will be planned based on student benchmark data needs.
- Technology tools will be embedded in curricular offerings to model “how” to use these tools.
- Implementation of the district professional development initiatives will be evaluated yearly.
- A new Individualized Professional Development (IPD) model may be implemented that directs teachers toward specific content courses to meet their students’ needs.

Specifics for the 2009-2010 school year:

- You will register for summer sessions in May (sessions scheduled June – September). Registration begins May 18. Registration for Fall/Spring sessions begins in October. Administrators, teachers, and paraprofessionals will complete a minimum of 12 hours districtwide non-duty staff development credit to earn off November 25, 2009 and March 12, 2010. Failure to complete the minimum 12 hour requirement will result in a reduction in your June 2010 paycheck. Courses eligible for credit are found at ero.schoolsolutions.com. Updated sessions are published by email and in Tuesday Notes. In addition, we will continue to offer the “extended learning” sessions, such as technology, coaching, TRIBES, CPI, etc., however, these sessions do not count toward the minimum 12 hours districtwide non-duty staff development credit requirement.
- All staff development credit must be earned by April 1, 2010.

Should you have questions about a specific content area, or need assistance in planning, please contact a content area director. A list of their names and phone numbers is included in this packet.

Please remember that the purpose of staff development is for you to implement the new knowledge and skills you have learned so that students are successful. Required content courses are essential for updated knowledge in your area of instruction. Your feedback is always critical in designing meaningful professional development. Please let us know how we can continue to improve!

Professional Development - Secondary 2009 – 2010

**August 17	Site-Based Prof. Development
August 18	Convocation (a.m.) Professional Development <i>or</i> Teacher Prep.*
August 19	Professional Development <i>or</i> Teacher Prep.*
August 20	Professional Development <i>or</i> Teacher Prep.*
August 21	Professional Development <i>or</i> Teacher Prep. *
August 24	Students Report
October 6	Professional Development (All staff in attendance)
November 9	Professional Development (All staff in attendance)
***November 25	Professional Development (No staff in attendance) Staff participates in professional development on non-duty time.
January 15	Professional Development/Records Day (All staff in attendance)
February 12	Professional Development (All staff in attendance)
***March 12	Professional Development (No staff in attendance) Staff participates in professional development on non-duty time.
June 4	Records Day All staff completes records and end-of-year activities.

*To Be Determined

**Will count for 6 hours toward the non-duty professional development requirement

***Exchange Days = 12 hours total

Credit must be earned by April 1, 2010. Failure to complete the minimum 12-hour non-duty requirement will result in a reduction in the June 2010 paycheck.

ERO FAST FACTS

- * Register for all RISD sessions at **ero.eschoolsolutions.com**.
- * Walk-ins to a session must register in ERO within two days of the session end date.
- * The **Organization ID** for login to ERO is **75081**.
- * Call the RISD Help Desk if you forget your USER ID or PIN.
- * Credit is added to ERO within 7-10 days of the session end date.
- * To monitor your credit, use the “My Transcript” tab on ERO. It is important to check your credit throughout the year. Your Specialist-on-Site will communicate specific Professional Development audit dates.
- * Date range is extremely important when checking Transcripts. Make sure that you start the date range with 06/06/2009.

Support Phone Numbers

**USER IDs, PINs, server and network problems:
RISD Help Desk, 469-593-4357**

**Professional Development Credit:
Barrie Austin, 469-593-0750**

Who To Call About Professional Development

Questions regarding professional development should
be directed to the following individuals:

Curriculum Areas

Advanced Academic Studies-Grades K-6	Karen Adams, 469-593-0748
Advanced Academic Studies-Grades 7-12	Ann Yeargan, 469-593-7486
Art-Grades K-12	Kay Savay, 469-593-7450
Bilingual Education/ESL-Grades K-6	Maria Saucedo, 469-593-3214
Campus Reading Specialists-Grades K-6	Carol Johnson, 469-593-7438
Campus Reading Specialists-Grades 7-8	Eva Wallace, 469-593-7484
Career and Technology Education	Danny Stotts, 469-593-0724
Choral/Instrumental Music/Theatre Arts-K-12	Brad Kent, 469-593-7449
ESL-Grades 7-12	Susan Foley, 469-593-3215
Guidance and Counseling	Linda Baldor, 469-593-7472
Health and Physical Education	Rick Urbanczyk, 469-593-7491
Health Services	Gloria Canham, 469-593-7447
Instructional Technology	Sandra Hayes, 469-593-0950
Language Arts-Grades K-6	Carol Johnson, 469-593-7438
Language Arts/Reading/Speech-Grades 7-12	Eva Wallace, 469-593-7484
Languages Other Than English	Kim Malcolm, 469-593-7452
Library Media Services	Julie Briggs, 469-593-0739
Mathematics-Grades K-6	Lezli Murto, 469-593-7482
Mathematics-Grades 7-12	Paula Haney, 469-593-7415
Pre-Kindergarten	Maria Saucedo, 469-593-3214
Science-Grades K-6	Laney Arndt, 469-593-7392
Science-Grades 7-12	Ricardo Romanillos, 469-593-7457
Social Studies	Milissa Pfiefer, 469-593-7479
Special Student Services	Duana Kindle, 469-593-7501
	Sandy Roland, 469-593-7488
	Debbie Wilkes, 469-593-7506
	Matthew Gibbins, 469-593-7512
Technology Applications-Elementary	Linda Casey, 469-593-0840
Technology Applications-Secondary	Beverly Turner, 469-593-0725
	Sandra Hayes, 469-593-0950

Professional Development

Administrator, Teacher, Paraprofessional, and New Teacher Professional Development	Vicki McIntosh, 469-593-0769
Technology Professional Development	Gayla Wilson, 469-593-0757
<u>ERO</u> Registration and Credit	Barrie Austin, 469-593-0750